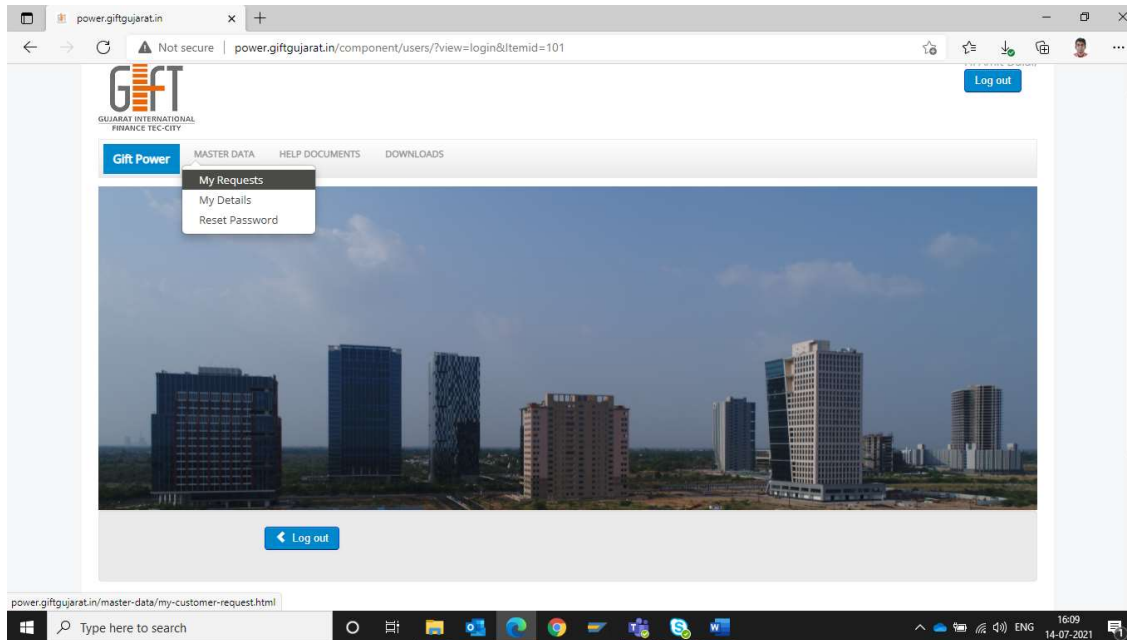
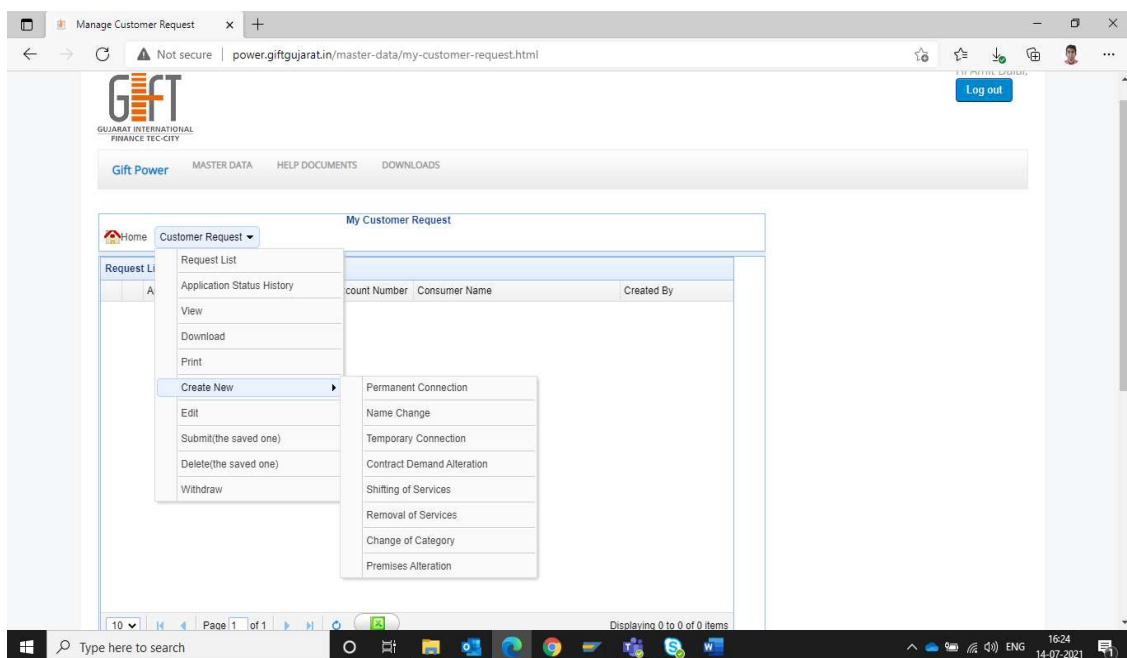


## Procedure for applying online for new application

- Visit website [power.giftgujarat.in](http://power.giftgujarat.in).
- New consumer would first need to register on GIFT Power website. Refer document “Procedure for online Registration” for detailed procedure to register on website.
- Registered user may login with User Id and password.
- Registered user may reset password with the help of forget password link.
- After successful login, click on My Requests in Master Data tab.



- Click on Create New under Customer Requests tab.
- Select the type of request from the list for which you want to apply for.



- Click on each tab and provide all the details. Details provided should be correct in all respect.

Manage Customer Request | power.gifgujarat.in/master-data/my-customer-request.html

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**Applicant Details**

Applicant Type \*  
Applicant Name \*  
PAN Number: ABCDE1234F  
GST Number: 05ABCDE1234F1Z2  
Occupancy Type \*  
Address Type \*  
Address: Work  
City \*  
Email \*  
Communication Details: It is for communication and not for login  
Alternate Email  
Alternate Mobile  
Alternate LandLine  
E-Bill Confirmation \*

Correspondance Address1 \*  
Correspondance Address2  
PinCode \*  
Mobile \*  
LandLine

Authorized Person Details  
Address for Power Connection  
Connection Load Details  
Documents to Submit  
Declarations

Save Only Save & Submit Clear All Cancel

Manage Customer Request | power.gifgujarat.in/master-data/my-customer-request.html

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**Authorized Person Details**

Same as registered person  Different from registered person  
Salutation \*  
Name: First Name \* Middle Name Last Name  
Gender \*  
Details: Age Category \* Designation  
Email \*  
Communication Details: It is for login and communication  
Mobile \*  
LandLine

**Address for Power Connection**

Premise Type \*  
Premise Usage Purpose \*  
Premise Details: DTA/SEZ \*  
Zone \*  
Block \*  
Road Name  
Building Name \*  
Floor Number  
Unit name \*  
Nearest Landmark  
City \*  
PinCode \*  
Gandhinagar  
382355

Connection Load Details  
Documents to Submit  
Declarations

Save Only Save & Submit Clear All Cancel

The screenshot displays a web browser window with the URL `power.giftgujarat.in/master-data/my-customer-request.html`. The page is titled 'Manage Customer Request' and contains a form with the following sections:

- Applicant Details**
- Authorized Person Details**
- Address for Power Connection**
- Connection Load Details**: Includes dropdown menus for 'Backup Required', 'Power Requirements', 'Load Details', and 'Supply Voltage', along with input fields for numerical values.
- Documents to Submit**: Includes fields for '(1) Identity Proof (self-attested) for authorized person', '(2) Proof of ownership or occupancy for which electricity connection is required', '(8A) Provide copy of PAN', '(8B) Provide copy of GST certificate', and '(9) Duty filled and signed installation test report'.
- Declarations**: Includes fields for 'Electricity dues outstanding in Licensees area of operation in consumers name', 'Electricity dues outstanding for the premises for which connection applied for', and 'Any electricity dues outstanding with the Licensees against any firm with which the consumer is associated as an Owner, Partner, Director or Managing Director'.

At the bottom of the form, there are four buttons: 'Save Only', 'Save & Submit', 'Clear All', and 'Cancel'.

- After filling all the details, save the application by clicking on Save only button.
- If all the details correct, one can Save & Submit the application. Note that after submission of application, consumer cannot make changes in the application.
- Consumer is required to e-mail all the requisite document's scan copy to [consumercare.power@giftgujarat.in](mailto:consumercare.power@giftgujarat.in).
- GIFT Power team will review the application form and all the documents. If everything is OK, GIFT Team will approve the application. In case of any shortcoming or missing document, GIFT Team will intimate consumer by e-mail.
- After approval of application, consumer will receive application form with all the filled details by e-mail. Consumer is required to paste photo and sign and seal the application form and submit the scan copy of the signed application form to [consumercare.power@giftgujarat.in](mailto:consumercare.power@giftgujarat.in).
- GIFT team will process the application after receipt of the signed application form and issue demand estimate to the consumer.